

**AGENDA
REGULAR MEETING OF BOROUGH COUNCIL
MONDAY, AUGUST 17, 2020, AT 4:30 P.M.**

**JOIN ZOOM MEETING
[HTTPS://ZOOM.US/J/97400318896](https://zoom.us/j/97400318896)**

**DIAL BY PHONE
+1 646 876 9923 US
MEETING ID: 974 0031 8896**

1. Call Regular Meeting of Borough Council to Order.
2. Comments from the Public on Matters Included on the Agenda.
3. Consent Agenda
 - a. Accounts Payable (Attachment A)
 - b. Balance Sheet (Attachment B)
 - c. Minutes from Borough Council's July 20, 2020 Regular Meeting (Attachment C)
 - d. Mayor Report (Attachment D)
 - e. Manager Report (Attachment E)
4. Motion to approve a Certificate of Appropriateness, for historical purposes only, for the following proposal, based on the recommendation of the HARB:
 - a. Ms. Lisa Buchser, 505 Scaife Road - Deck Restoration
 - b. Mr. John Means, 1 Pink House Lane - Tree Removal/Landscape Plan
 - c. Mr. Paul Heffernan, 319 Scaife Road - Tree Removal
5. Motion to approve the entry pillar, gate, and wall elements of the Outdoor Master Plan as submitted by Mr. Anthony Roppa, 1850 Glen Mitchell Road on the recommendation of the HARB.
6. Motion to award the 2020 Roadway Seal Coating Program contract for the Base Bid of Persimmon Road and the Alternate Bid of Quaker Hollow Road to _____, in the amount of _____.

PUBLIC ANNOUNCEMENTS:

The next HARB meeting is scheduled for Thursday, September 17, 2020 at 4:15 p.m.

The next Regular Meeting of the Borough Council will be held on Monday, September 21, 2020 at 4:30 p.m.

ITEMS FOR DISCUSSION:

- August 15, 2020 Glass Recycling Event Review
 - Update Re. State/County/Borough Roadway Projects
 - Detour Signage
 - Pink House Bridge Design
 - Allegheny County Coronavirus Relief Fund Update
7. Comments from the Public on Matters Not Included on the Agenda.
8. Adjournment.

EXECUTIVE SESSION:

- Legal Matters

Attachment A

MEMORANDUM

To: Borough Council Members
From: Katie M. Stringent, Borough Manager
Date: August 14, 2020
Subject: FINANCIAL REVIEW

General Fund Bank Account

The current General Fund balance is \$2,036,142.14.

General Fund Revenues

**Budget vs. Actuals: Major Tax Revenue
 January – August 14, 2020**

	Actual	Annual Budget	% of Budget
301.100 R.E.Taxes-Current	1,393,570.64	1,570,000.00	88.76%
310.100 Real Estate Transfer tax	64,842.68	60,000.00	108.07%
310.210 Earned Income Tax	645,760.00	625,000.00	103.32%
Total Tax Revenue To-Date	\$ 2,104,173.32	\$ 2,255,000.00	93.31%

General Fund Expenses

The monthly check totals \$50,722.63. The top five (5) General Fund expenditures for the month of August are listed below:

VENDOR	DESCRIPTION	AMOUNT
Babst Calland	Monthly Legal Services	\$16,711.25
MEIT	Monthly Health Insurance Benefits for FT Employees	\$15,178.38
MRM Trust	Quarterly Workers Compensation Pymt	\$8,409.73
Pittsburgh Post-Gazette	Legal Advertising	\$1,314.40
Strassburger McKenna	Zoning Hearing Appeal Charges	\$958.50

Bank Account Balances

Account	General Fund	Capital Reserve	Park Fund	Public Landscape	Liquid Fuels	Payroll
Balance	\$2,036,142.14	\$213,354.35	\$16,634.22	\$9,085.42	\$144,577.41	\$3,914.71

Katie M. Stringent

Attachment B

Borough of Sewickley Heights
Summary of Real Estate Taxes Due

August 17, 2020

Due by Year

2018	\$454.36
2019	\$12,831.45
Total	\$13,285.81

Itemized Statement of Real Estate Taxes Due by Year and Owner

2018	Tarasi, Louis	\$454.36	
			<u>\$454.36</u>
2019	Holte, Mark	\$6,050.00	
	Scragg, Paul	\$4,504.83	
	Siciliano, Michele	\$1,822.26	
	Tarasi, Louis	\$454.36	
			<u>\$12,831.45</u>

BOROUGH OF SEWICKLEY HEIGHTS
Monthly Bill Sheet
As of August 17, 2020

Date	Vendor	Amount
03/16/2020	A&M FAMILY TIRE INC	805.99
06/04/2020	Amcom	37.03
06/30/2020	ANS INC	187.24
07/12/2020	ARAMARK UNIFORM SERVICES	154.42
07/13/2020	ARENA, SALVATORE	359.40
07/15/2020	BABST CALLAND	16,711.25
07/15/2020	BOLEA OIL	86.99
07/16/2020	COLUMBIA GAS 101542710010000	177.54
07/16/2020	CRANBERRY SUPPLY CO INC	684.00
07/20/2020	CRYSTAL SPRINGS	33.74
07/20/2020	GUARDIAN PROTECTION SERVICES	78.56
07/20/2020	INCOM SUPPLY OF PITTSBURGH INC 7116	13.93
07/20/2020	INCOM SUPPLY OF PITTSBURGH INC 7116	28.79
07/22/2020	INCOM SUPPLY OF PITTSBURGH INC 7116	25.16
07/22/2020	JENLOR INTEGRATIONS LLC	613.30
07/23/2020	MARKL SUPPLY COMPANY	99.00
07/23/2020	MEIT	15,178.38
07/23/2020	MRM TRUST WORKERS COMP FUND 136	8,409.73
07/24/2020	PITTSBURGH POST GAZETTE	1,314.40
07/27/2020	ROBINSONS HOME AND GARDEN 739607	23.27
07/29/2020	S&D CALIBRATION SERVICES INC	86.00
07/30/2020	SEWICKLEY WATER AUTHORITY 1354-0	30.64
07/31/2020	SEWICKLEY WATER AUTHORITY 1484-0	442.50
07/31/2020	SEWICKLEY WATER AUTHORITY 1485-0	26.00
07/31/2020	SHERWIN WILLIAMS CO, THE 5304-3587-4	102.04
07/31/2020	SHREDAMERICA IRON CITY	65.67
07/31/2020	STANDARD INSURANCE	469.79
07/31/2020	STATION AUTO PARTS 13610	30.09
07/31/2020	STATION AUTO PARTS 13610	18.69
08/01/2020	STRASSBURGER MCKENNA GUTNICK & GEFSKY	958.50
08/01/2020	TRAPUZZANOS UNIFORMS	280.19
08/01/2020	TRAPUZZANOS UNIFORMS	290.19
08/03/2020	TRAPUZZANOS UNIFORMS	267.47
08/03/2020	URBAN DESIGN ASSOCIATES	426.00
08/04/2020	VERIZON (FHNC Phone) 412 741-7536 397 99Y	71.63
08/06/2020	VERIZON (Boro Phone) 412 741-5119 116 21Y	742.11
08/06/2020	VERIZON (Garage Phone) 412 741-0203 395 04Y	61.47
08/08/2020	VERIZON FIOS	122.68
08/10/2020	VERIZON FIOS	189.99
08/10/2020	VERIZON WIRELESS 802554358-00001	198.45
08/10/2020	WELLS FARGO FINANCIAL LEASING	149.51
08/11/2020	WITMER PUBLIC SAFETY GROUP	670.90
TOTAL		\$ 50,722.63

BOROUGH OF SEWICKLEY HEIGHTS

MONTHLY BALANCE SHEET

As of July 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100.00 Cash	-344,013.60
111.100 First National GENERAL 8756	2,230,375.35
112.000 First National PAYROLL	-67,466.07
113.000 First National CAPITAL	171,955.64
114.000 First National PARK	210.00
115.000 Investments	0.00
116.000 First National LIQUID FUELS	144,503.77
Total Bank Accounts	\$2,135,565.09
Accounts Receivable	
120.00 Accounts Receivable	9,613.99
Total Accounts Receivable	\$9,613.99
Other Current Assets	
126.000 Audit--Accts Receivable	87,048.89
138.00 Due from Subdividers	
138.030 Due from Residents-SEO Activity	5,693.25
Total 138.00 Due from Subdividers	5,693.25
140.00 Real Estate Tax Receivable	
140.010 R.E. Tax Receivable-Cur. Yr.	14,001.35
141.010 R.E. Tax Receivable-Prior Yr.	21,581.74
142.010 R.E. Tax Receivable--Del. Yr.	0.00
143.010 R.E. Tax Receivable--Penalties	3,578.31
Total 140.00 Real Estate Tax Receivable	39,161.40
149.000 Undeposited Funds	3,121.08
153.000 Receivable Escrow Accounts	-966.75
155.00 Prepaid Items	65,041.54
Total Other Current Assets	\$199,099.41
Total Current Assets	\$2,344,278.49
TOTAL ASSETS	\$2,344,278.49

BOROUGH OF SEWICKLEY HEIGHTS

MONTHLY BALANCE SHEET

As of July 31, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200.00 Accounts Payable	-289,392.64
Total Accounts Payable	\$ -289,392.64
Other Current Liabilities	
200.01 Audit Acct Payable	32,571.26
201.000 Audit--Accts Payable	290,928.66
202.000 Auditor Accounts Payable	0.00
204.000 Auditor Accrued Payroll	0.00
210.00 Payroll Current Liabilities	-3,578.29
230.000 Deferred Revenue (Audit)	39,141.40
230.100 Due to/from General Fund	0.00
230.200 Due to/from Other Funds	0.00
239.000 Payroll Suspense	128,871.70
240.000 Accrued Liabilities	0.00
252.00 Taxes/Fees Collected in Advance	
252.001 Insurance Settlements Payable	0.00
252.002 CD - Interest Payable	0.00
252.006 Receipts/fees to be refunded	-165.00
252.100 Commission collected--Del RETax	50.00
Total 252.00 Taxes/Fees Collected in Advance	-115.00
253.00 Escrow Accounts	34,894.51
254.000 SEO Escrow Accounts	27,254.41
259.200 T.A.N. Payable	0.00
282.100 Contributions from Residents	-35,296.18
492.400 Transfer to Capital Projects	0.00
Total Other Current Liabilities	\$514,672.47
Total Current Liabilities	\$225,279.83
Total Liabilities	\$225,279.83
Equity	\$2,118,998.66
TOTAL LIABILITIES AND EQUITY	\$2,344,278.49

Attachment C

REGULAR MEETING OF BOROUGH COUNCIL, BOROUGH OF SEWICKLEY HEIGHTS,
ALLEGHENY COUNTY, PENNSYLVANIA, HELD ON MONDAY, JULY 20, 2020,
VIA ZOOM DUE TO THE COVID-19 GLOBAL PANDEMIC

The meeting was called to order by President Hundley at 4:30 p.m.

Present via zoom were Council Members Sirianni, Kinney, McCargo, Means and Snyder; Mayor Oliver; Solicitor Stone; and Manager/Secretary Stringent.

Visitors present via zoom were Mrs. Terri Fetterolf, 528 Scaife Road; Dr. Verna Corey, 895 Blackburn Road; Mr. Frank Cservak, 174 Barberry Road; and Ms. Kim Krynski, 317 Scaife Road.

Council President Hundley announced that Borough Council held an Executive Session on Monday July 6, 2020 at 4:30 p.m. to discuss legal and personnel matters.

Council President Hundley made an announcement regarding the Borough's public meeting procedures during the COVID-19 Global Pandemic.

Council President Hundley opened the meeting for comments from the public on matters on the agenda.

Mrs. Fetterolf asked questions regarding the available meeting minutes on the Borough website.

Motion by Mr. McCargo, seconded by Mr. Snyder, to approve the Consent Agenda to include the Accounts Payable Report, the Balance Sheet, the minutes from Borough Council's June 15, 2020 Regular Meeting, the Mayor Report, and the Manager Report, was unanimously approved.

Motion by Mr. McCargo, seconded by Mr. Means, to approve a Certificate of Appropriateness, for historical purposes only, for the following proposal, based on the recommendation of the HARB, was unanimously approved:

- a. Dr. Derek (Annika) Thomas, 137 Darlington Lane – Swimming Pool

Motion by Mr. McCargo, seconded by Mr. Snyder, to adopt Resolution 5-2020 formally requesting a Sewage Facilities Program (SFP) grant from the Commonwealth Financing Authority for costs associated with the planning work required under the Pennsylvania Sewage Facilities Act for the Quarry Road sewage line and authorizing the Borough Manager to execute all documents and agreements related to obtaining the requested grant, was unanimously approved.

Council President Hundley made the following public announcements:

The next HARB meeting is scheduled for Thursday, August 13, 2020 at 4:15 p.m.

The next Regular Meeting of the Borough Council will be held on Monday, August 17, 2020 at 4:30 p.m.

Borough Council then reviewed the following Items for Discussion:

- July 11, 2020 Glass Recycling Event Review
- Update Re. Borough Roadway Projects
- Allegheny County Coronavirus Relief Fund
- Lattera July HARB Presentation – Rose Farm Subdivision

Council President Hundley then opened the meeting for public comment on matters not included on the agenda.

Mrs. Fetterolf made comments regarding the trimming of hedges along Scaife Road, and the spotted lanternfly.

Mr. Cservak noted that he had been approached by a representative from the PA Department of Agriculture regarding walnut trees.

There being no further comment, Council President Hundley announced that Borough Council will now temporarily adjourn for a separate meeting in Executive Session for purposes of discussing certain legal matters. No official action will be taken during this Executive Session. The matters discussed, and the materials provided in this meeting are confidential, and Members of Council and Mayor agree, by their attendance, that they will keep such matters and materials confidential.

Council adjourned into Executive Session at 4:58 p.m. and reconvened the meeting at 5:55 p.m.

There being no further business, the meeting adjourned at 5:55 pm.

Secretary

President of Council

Attachment D

**BOROUGH OF SEWICKLEY HEIGHTS
POLICE DEPARTMENT**

**MAYOR'S REPORT
August 17, 2020**

	<u>2020</u>	<u>July</u>	<u>Y - T - D</u>
Reports		74	453
Traffic citations issued		9	166
Borough Fines		\$198.48	\$1,619.98
State Fines		\$0.00	\$0.00

	<u>Car #7631</u>	<u>Car #7631</u>	<u>Car #7632</u>	<u>Car #7632</u>	<u>Month</u>	<u>Y-T-D</u>
	<u>2017 Explorer</u>	<u>Y - T - D</u>	<u>2019 Explorer</u>	<u>Y - T - D</u>	<u>Total</u>	<u>Total</u>
Maint. & repairs	\$0.00	\$564.90	\$0.00	\$0.00	\$0.00	\$564.90
Tires	\$805.99	\$1,531.99	\$0.00	\$0.00	\$805.99	\$1,531.99
Insurance	\$55.41	\$387.87	\$0.00	\$0.00	\$55.41	\$387.87
Gasoline	\$1,047.64	\$7,147.92	\$86.63	\$673.88	\$1,134.27	\$7,821.80
TOTAL COSTS	\$1,909.04	\$9,632.68	\$86.63	\$673.88	\$1,995.67	\$10,306.56

<u>Month miles</u>	<u>Odometer</u>	<u>Month Miles</u>	<u>Odometer</u>
6,264	138,192	607	13,746

MILEAGE

Attachment E

**BOROUGH OF SEWICKLEY HEIGHTS
MANAGER'S JULY REPORT**

August 17, 2020

MAYOR AND COUNCIL:

POLICE DEPARTMENT

Seventy-four reports were made and investigated in July, plus nine traffic citations, twenty-four warnings and 325 vacant house checks. The Department responded to eleven requests for assistance (five from the ambulance authority, one from a resident, two from the fire department and three from neighboring departments); one suspicious person, two traffic complaints, five traffic stops, two disabled vehicle, one motor vehicle crash and two reports of open/unsecured doors. The Department investigated thirteen reports of hazardous conditions, one civil complaint, one utility complaint, one welfare check, one report of criminal mischief, one report each of theft and fraud, ten animal complaints, five dog complaints, one dog ordinance violation and one miscellaneous report. Twelve alarms were received, all false.

HEALTH DEPARTMENT

There were thirteen confirmed cases of COVID-19 in the Borough as of August 9, 2020.

FIRE DEPARTMENT

Two false alarm were received.

BUILDING PERMITS

There were two permits issued in July.

F-2020	FHNC	12x12 pavilion, 1901 Glen Mitchell Road
G-2020	Richard & Kathleen Carley	bay addition and interior renovations to the master bedroom, 1924 Glen Mitchell Road


Borough Manager

Borough of Sewickley Heights
Attn: Katie Stringent
Borough Manager
238 Country Club Drive
Sewickley, PA 15143

August 10, 2020

Non-Litigation Matters

INVOICE	MATTER NUMBER	MATTER DESCRIPTION	ACCOUNT ACTIVITY	AMOUNT
1293240	05417-0001000	General Matters	Professional Fees Costs	\$ 1,827.00 \$ - \$ 1,827.00
1293241	05417-0001003	Zoning Matters	Professional Fees Costs	\$ 1,654.50 \$ - \$ 1,654.50
1293242	05417-0001004	Septic System Matters	Professional Fees Costs	\$ 292.50 \$ - \$ 292.50
1293243	05417-0001006	Historic District Ordinance	Professional Fees Costs	\$ 1,326.00 \$ - \$ 1,326.00
1293244	05417-0001012	Fern Hollow Nature Center	Professional Fees Costs	\$ 214.50 \$ - \$ 214.50
1293245	05417-0001029	Right to Know Act	Professional Fees Costs	\$ 36.00 \$ - \$ 36.00
1293246	05417-0001055	Greer Claim, 297 Merriman Road	Professional Fees Costs	\$ 795.00 \$ - \$ 795.00
1293247	05417-0001064	Heinz History Center Snyder House	Professional Fees Costs	\$ 429.00 \$ - \$ 429.00

INVOICE	MATTER NUMBER	MATTER DESCRIPTION	ACCOUNT ACTIVITY	AMOUNT
1293248	05417-0001067	Employment Matters	Professional Fees Costs	\$ 1,100.00 \$ - <u>\$ 1,100.00</u>
1293249	05417-0001069	Wilpen Hall Zoning Matters	Professional Fees Costs	\$ 741.00 \$ - <u>\$ 741.00</u>
1293250	05417-0001080	Salt Shed License	Professional Fees Costs	\$ 916.50 \$ - <u>\$ 916.50</u>
1293251	05417-0001083	Fetterolf - US Attorney Investigation	Professional Fees Costs	\$ 37.50 \$ - <u>\$ 37.50</u>
1293252	05417-0001084	US Attorney Investigation Documents Only	Professional Fees Costs	\$ 198.75 \$ - <u>\$ 198.75</u>
1293254	05417-0001102	Quarry Road Public Sewer Line Project	Professional Fees Costs	\$ 54.00 \$ - <u>\$ 54.00</u>
Total for Non-Litigation Matters July 2020				\$ 9,622.25
<u>Litigation Matters</u>				
1293253	* 05417-0001088	Fetterolf Zoning Litigation Claim No. 4233212	Professional Fees Costs	\$ 3,815.00 \$ 170.25 <u>\$ 3,985.25</u>
1293255	05417-0001103	Fettrolf Zoning Matter Commonwealth Court Appeal	Professional Fees Costs	\$ 7,089.00 \$ - <u>\$ 7,089.00</u>
Total for Litigation Matters July 2020				\$11,074.25



GATEWAY ENGINEERS
100 MCMORRIS ROAD
PITTSBURGH, PA 15205 - 9401
412 921-4030 PHONE
855 634-9284 TOLL-FREE
412 921-9960 FAX
GatewayEngineers.com

August 14, 2020
C-60000-2020

MEMO TO: Sewickley Heights Borough Council
Ms. Katie Stringent, Borough Manager/Planner
Mr. Denis Ranalli, Building Inspector
Ms. Laura Stone, Borough Solicitor
Ms. Alyssa Golfieri, Assistant Borough Solicitor

FROM: THE GATEWAY ENGINEERS, INC.
Mark W. Reidenbach, P.E., P.L.S., S.E.O., Borough Engineer
Bryan W. Flaugh, P.E., Borough Engineer

SUBJECT: Engineers Update for August 2020

PLAN REVIEWS & INSPECTIONS:

C-60000-2018 Wright Residence Road Bonding

Gateway prepared a letter of recommendation for a road bonding amount in conjunction with the Wright residence construction in Edgeworth Borough. Heavy truck traffic will travel along Quaker Hollow Road, Backbone Road, and Persimmon Road. The road condition was videotaped by Gateway on April 12, 2018. Once construction is completed, post construction videotaping will be scheduled. *No further action has occurred on the project this month.*

C-60000-2018 Foxhill – ACCD Site Inspection

Gateway and the Borough will need to confirm if work is still occurring on-site. *No further action has occurred on the project this month.*

C-60339-0001 Wyche Residence Grading Permit (194 Merriman Road)

An updated construction schedule is requested to facilitate site inspections. *No further action has occurred on the project this month.*

C-60353-0002 Williams Residence (270 Merriman Road)

Project is to be delayed due to COVID-19. *No further action has occurred on the project this month.*

C-60363-0001 Volpe Residence (450 Backbone Road)

Gateway to continue periodic site inspections in conjunction with the Volpe pool project.

A FULL SERVICE CIVIL ENGINEERING FIRM

MUNICIPAL ENGINEERING • LAND DEVELOPMENT • SURVEYING • GIS MAPPING
LANDSCAPE ARCHITECTURE • STRUCTURAL ENGINEERING • TRAFFIC ENGINEERING
ENVIRONMENTAL / ECOLOGICAL • GEOTECHNICAL • INSPECTION / MATERIAL TESTING

MISSION STATEMENT

TO HELP OUR CLIENTS REACH A HIGHER
LEVEL OF SUCCESS THROUGH KNOWLEDGE,
EXPERIENCE AND RESPONSIVENESS



C-60363-0002 Volpe Residence Pool (450 Backbone Road)

A site inspection was performed on July 28th, 2020 and August 11th, 2020. A site observation report was provided to the Borough Manager and Building Inspector. Gateway to follow-up with periodic site inspections.

C-60366-0000 Ditano Residence (808 Blackburn Road)

The site is lacking the plantings and vegetation that was part of the approved plan through HARB. Gateway to follow-up with periodic site inspections.

C-60373-0000 Stangert Residence (2 Thawmont Drive)

Revised plans and a comment response letter have not yet been received for the wall replacement project.

No further action has occurred on the project this month.

C-60374-0000 Smith Residence (538 Backbone Road)

A site inspection was performed on July 28th, 2020 and August 11th, 2020. A site observation report was provided to the Borough Manager and Building Inspector. Gateway to follow-up with periodic site inspections.

C-60382-0000 O'Brien Residence Garage Addition (253 Scaife Road)

A pre-construction meeting needs to be held prior to beginning construction.

No further action has occurred on the project this month.

C-60383-0000 Schober Residence Garage Addition (253 Scaife Road)

Comments on the stormwater management plan were provided to the applicant engineer.

C-60386-0000 Rodgers Residence (96 Pink House Lane)

A site inspection was performed on 8/6/2020. Contractor was advised to meet with the Borough Manager to pull the necessary building permits.

ON-LOT SEPTIC PERMITS:

C-60151-2019 Rekaise Septic Permit Z110585 (9 Quarry Road)

Existing septic tank was converted to a holding tank. Applicant has stated they would like to investigate a repair of the existing absorption area. Applicant is to submit quarterly pumping receipts.

C-60151-2019 Quinn Septic Permit Z110584 (3 Quarry Road)

Existing combined septic tank was removed, and a new holding tank was installed. Applicant is to submit quarterly pumping receipts. Construction is completed and permit is ready for close-out.

C-60151-2020 General SEO Services

Assisted the resident of 148 Barberry Road with minor repairs to the on-lot septic system and potential on-lot septic system component relocation. A on-lot sewage application will be filed with the Borough.

No-lien letter documentation was provided from 2 Winterberry Lane.



Received a phone call from Economy Septic about 175 Audubon Road (Gilliland Residence) additional on-lot septic investigation is required to evaluate if the existing system is malfunctioning.

C-60151-0001 Borough Building Septic Issue

Gateway is waiting for response from the Allegheny Country Club to discuss the project and present the sewage planning module.

No further action has occurred on the project this month.

C-60201-0001 Brianna Kline Septic Permit Z110579 (25 Way Hollow Road)

Gateway met on-site with new property owner on October 6th, 2019 to field view the site and installed on-lot septic system. The applicant was advised that the system will need to run through a complete start up to verify compliance with the small flow permit requirements and system design. Follow-up inspections will be performed as indicated by the applicant.

No further action has occurred on the project this month.

C-60329-0001 Recker Residence Septic Permit Z110566 & Z110576(477 Scaife Road)

Applicant to provide additional information on what is to occur with the site.

No further action has occurred on the project this month.

C-60353-0001 Williams Septic Permit Z110575 (270 Merriman Road)

System design is approved project is to be delayed due to COVID-19.

No further action has occurred on the project this month.

C-60360 John Greer (297 Merriman Road)

Assisting the Borough as necessary or requested.

C-60368-0001 PNC Bank Septic Permit Z110569 (881 Blackburn Road)

Applicant is awaiting approval from PaDEP for a stream discharge on-lot septic system.

No further action has occurred on the project this month.

C-60369-0001 Malkin Septic Permit Z110567 (862 Blackburn Road)

Repairs to the system were made. SEO to follow-up with applicant to confirm system functionality.

No further action has occurred on the project this month.

C-60370-0001 Chappell Septic Permit (6 Farmhill Road)

Existing system was evaluated for functionality in support of no-lien letter. A hydraulic load test was performed on the existing absorption area on 8/6/2020. Additional soils investigation for a reserve absorption area was performed on 8/12/2020. The applicant plans to replace the existing septic tanks and distribution box and protect the reserve on-lot septic absorption area for future replacement.

C-60375-0000 Means On-Lot Septic Permit (22-24 Lanes End)

The applicant has retained an engineer to design and permit a stream discharge septic disposal system.

No further action has occurred on the project this month.

C-60376-0000 Oliver Septic Permit Z110578 (334 Scaife Road)

An updated schedule for on-lot septic system installation is needed from the applicant.

No further action has occurred on the project this month.

C-60377-0000 Follet Septic Permit Z110580 (2 Farmhill Road)

Contractor plans to start installation of the replacement on-lot septic system the week of August 24th, 2020.

C-60378-0000 Moore Septic Permit Z110582 (4 Quarry Road)

Existing combined septic tank was removed, and a new holding tank was installed. Applicant is to submit quarterly pumping receipts. Construction is completed and permit is ready for close-out.

C-60384-0000 Riley Septic Permit Z110588 (390 Ferry Road)

Soil testing was performed on May 27th, 2020 with Andrasko & Associates, soil scientist. A replacement on-lot septic area was located upslope of the current residence. The applicant is to field survey the replacement area location to confirm setbacks are met on the parcel exterior boundary.

No further action has occurred on the project this month.

C-60385-0000 Brooks Septic Permit Z110590 (117 Country Club Road)

Existing septic tank and portions of the house lateral were replaced. Construction is completed and permit is ready for close-out.

C-60387-0000 Machatzke Septic Permit Z110591 (321 Scaife Road)

The septic tank and distribution box were located and repaired, and a hydrologic load test was performed on the existing system. The system performed adequately and the access cover to the tank and distribution box were repaired. Construction is complete and permit is ready for close-out.

C-60388-0000 Buchser Septic Permit Z110589 (505 Scaife Road)

Existing septic tank and distribution box were uncovered, both are in poor condition. An evaluation of the existing absorption laterals is to be performed on 8/14/2020. Applicant was made aware that soils testing for a replacement or reserve absorption area should occur. Additional work to repair/replace the on-lot septic system and/or components will be determined.

BOROUGH PROJECTS:

C-60290-2020 Road Program Due Diligence

Prepared revised specifications and bidding documents for the 2020 Seal Coating Program. Bids are to be received on August 14, 2020.

C-60379-0001 Quarry Road Sanitary Sewer Design

No new tasks have been completed this month. Continuing work on Sewage Planning Module.

C-60379-0002 Quarry Road Sewage Facilities Planning Module

Prepared Sewage Planning Grant Application with Borough Staff for submittal prior to the July 31, 2020 deadline. Continuing work on the Sewage Planning Module.

DENIS RANALLI
2555 Ashwood Court
Freedom PA 15042
724-612-8616
July 31, 2020

RE: Monthly Report Update, Building Code Official
Month of July 2020

Permit Status Report: Attached

Number of Inspections Conducted: (2)

Permits Final & Complete: (0)

Plan & Code Submittal Reviews: (2)

1. Carley, 1924 Glen Mitchell R., Structural Drawings
2. Roppa, 1850 Glen Mitchell Rd., Deck / Fireplace

Other:

Respectfully Submitted,

Denis Ranalli

Denis Ranalli
Building Code Official

Sewickley Heights Permit Status Report, Denis Ranalli, Building Code Official

Permit	Location	Owner	Contractor	Phone	Type	Last Inspection	STATUS
OLD	PERMITS Outstanding						
CURRENT	PERMITS						
Z14-2013	279 Scaife Rd	Standish	Chris	508-776-4699	Lndscp/Dk	9/3/2014 Frame rear Deck	continue
BP-D2014	885 Persimmon Rd	Bass	Gregg Allen	412-523-5232	Addn/Ren	11/9/15 Deck Frame	Continue to Complete Decks
BP-G2014	894 Blackburn	Thorne	Bridges/ Dan	412-427-4524	SFD	4/26/18 FINAL Occupancy	Partial Complete
BP-C2016	250 Country Club	Algyr Cntry Club	Landau (Emory)		Club House Lower Lvl	5/4/16 Occupancy Items	Temporary Occupancy
BP-K2016	11 Thawmont	Wilcox	Ed Zajac		Barn	8/24/16 Foundation	Frame Start
BP-F-2017	520 Scaife Rd	Pell-Smith	Gary Tressor	724-831-9494	Add / Renov	5/1/19 Frame progress	
Z 2-2018	243 Merriman Rd	G Hammer	Pella		Window Replace	10/5/2018 Progress	Windows Complete
Z-4-2018	442 Backbone Rd	J West	Uri Byler	330-627-0345	Roof Shgl		
BP-I2018	808 Blackburn Rd	Ditano	DCI Joe		New Home	12/12/19 Final Corrections	Corrections to Complete
BP-K2018	520 Scaife Rd	Smith-Pell			Interior Renovations	10/5/18 Progress	Near Completion
D-1-2018	246 Scaife Rd	N. Moss			Pool Demo	11/7/18 Pool & Deck Demo	Complete Restoration
BP-M2018	450 Backbone Rd	Volpe	David St-Jacques		Pool	5/13/20 Footer	Proceed to Walls
BP-P2018	168 Darlington Ln	Al Barbour	Matt Kelly	215-205-8648	Cottg Renv	10/8/19 Wallboard	Continue

D-1-2019	269	Scaife	Klemash	Elise Keely	Pool Demo	9/16/19 Pool Demo/Fill	Finish site Restoration
Z		Scaife	Buchser		Barn Restore	10/2/19 Start Site Work	Proceed
Z	405	Blackburn Rd	Wilpen Hall	Martin Maines	Various Maint. Projects	9/6/19 Tour Prprty Projects	
		Backbone Rd	Brown		Windows & Doors	10/15/19 NO SHOW	
BP-G2019		Fox Hill Farm	Thompson	Ryan	Deck	1/8/19 Exist Conditions	Need to obtain Permit(s)
	538	Backbone Rd	Rodney Smith		Det Garage	6/8/20 Rough Frame	
BP-C2020	879	Blackburn Rd	O'Rourke	Russ Mixer	Interior Renovations	6/15/20 Wallboard	
BP-D2020	119	Darlington Ln	Poepping	Adam Stickler	Interior Renovations	6/8/20 Rough Frame	6/11/20 Insulation & Corrects
BP-F2020	1901	Glen Mitchell	FH Nature Ctr		Pavillion		
BP-G2020	1924	Glen Mitchell	Carley	Healey Co	Addition	7/23/20 Pier Footers	
	19	Pink House Ln	Rogers		Pool	7/23/20 Start	

Public Works - Work Report July 2020

Administration

Regular discussion with Borough manager on ongoing and upcoming work
Review engineers marketing package
Stream Health webinars with Conservation District
Meet with sanitizing services to obtain quotes for all facilities
Successful Glass Recycling event - 1600lbs collected
COVID-19 management webinar

Emergency Management

Remain current on Disaster Declaration procedures

Roads

Blow debris off of low traffci roads - Stonedale, Pink House, Way Hollow
Discuss Hunt Rd project with ACCD and updates to Dirt/Gravel/Low Volume Rd program
Continue shale bank restoration - E/S removal and seeding
Finalize Caruso Paving estimates
Assist PennDOT on Way Hollow and Lang Rd
Continue mowing ROW and hand trimming guiderail on Boro and County Rds
Regular patching on Borough roads
Kept roads and catch basins open prior to and following storm events
Backbone washout repair
Meet with Arch Masonry owner Chris Stein to discuss repairs to Blackburn historci walls

Grounds/Facilities

Energy Efficiency discussion with PennTAP
Continue mowing maintained lawn areas in Park and at FHNC
Removed shutters from Borough building to clean up and repaint
Cleaned exterior window sills on Borough building

Fleet/Equipment

Repairs to 3930 tractor
Routine services on Police vehicles
Regular equipment maintenance - brakes, oil, air filters
Meet with Groff Tractor rep to discuss Backhoe

Resident Services

Visit ALT property with ALT staff to discuss project success and ongoing tasks
Visit Means property to discuss tree removals/develop Landscape Plan
Visit Martin property to observe cabling and bracing on beech
Visit Riordan property to discuss failing tree
Chipping - Vincent, Jahdi, Wiehmeier
Visit Pierce property to discuss tree health

Park

Cut knotweed to prep for herbicide
Maintained open road and trails for passive use
Clear trails as needed - Mow grass trails and clear debris
Set out Gypsy Moth traps for annual tracking of male moths
Soil drench at ACF site
Fertilize ornamental trees in Park