

**AGENDA
REGULAR MEETING OF BOROUGH COUNCIL
MONDAY, SEPTEMBER 21, 2020, AT 4:30 P.M.**

**JOIN ZOOM MEETING
[HTTPS://ZOOM.US/J/91358224968](https://zoom.us/j/91358224968)**

**DIAL BY PHONE
+1 646 876 9923 US
MEETING ID: 913 5822 4968**

1. Call Regular Meeting of Borough Council to Order.
2. Comments from the Public on Matters Included on the Agenda.
3. Consent Agenda
 - a. Accounts Payable (Attachment A)
 - b. Balance Sheet (Attachment B)
 - c. Minutes from Borough Council's August 17, 2020 Regular Meeting (Attachment C)
 - d. Mayor Report (Attachment D)
 - e. Manager Report (Attachment E)
4. Motion to approve Certificate of Appropriateness, for historical purposes only, for the following proposals, based on the recommendation of the HARB:
 - a. Mr. and Mrs. Matthew Braksick, 515 Spanish Tract – Rear Addition, Window/Door/Decking Renovations with the following conditions –
 - i. The submission of the screening specifications for the emergency generator
 - ii. The submission of stormwater management specifications
 - b. Mr. and Mrs. Paul Heffernan, 319 Scaife Road – Window/Door Replacement
 - c. Mr. and Mrs. David Sykes, 44 Pink House Road – Swimming Pool Replacement
5. Motion to approve the Minimum Municipal Obligation (MMO) to be paid to the Borough Pension Plans in fiscal year 2021 as prepared by the Borough Actuary Dunbar Bendar & Zapf.
6. Motion to retain Kayla Pavicic as a full-time police officer based on the recommendation of the Chief of Police.

PUBLIC ANNOUNCEMENTS:

The Planning Commission will hold a special meeting in October 2020. Once established, the meeting date and time will be advertised on the Borough website.

The next HARB meeting is scheduled for Thursday, October 15, 2020 at 4:15 p.m. The next Regular Meeting of the Borough Council will be held on Monday, October 19, 2020 at 4:30 p.m.

ITEMS FOR DISCUSSION:

- Pink House Road County Bridge Design
 - September 12, 2020 Glass Recycling Event Review
7. Comments from the Public on Matters Not Included on the Agenda.
8. Adjournment.

EXECUTIVE SESSION:

- Legal Matters

Attachment A

MEMORANDUM

To: Borough Council Members
From: Katie M. Stringent, Borough Manager
Date: September 18, 2020
Subject: FINANCIAL REVIEW

General Fund Bank Account

The current General Fund balance is \$2,061,585.50. A motion will appear on the October Borough Council agenda to make payment on the Borough’s Tax Anticipation Note (TAN) in the amount of \$550,000 plus interest.

General Fund Revenues

**Budget vs. Actuals: Major Tax Revenue
 January – September 18, 2020**

	Actual	Annual Budget	% of Budget
301.100 R.E.Taxes-Current	1,456,714.34	1,570,000.00	92.78%
310.100 Real Estate Transfer tax	82,263.17	60,000.00	137.11%
310.210 Earned Income Tax	712,741.08	625,000.00	114.04%
Total Tax Revenue To-Date	\$ 2,251,718.59	\$ 2,255,000.00	99.85%

General Fund Expenses

The monthly check totals \$70,331.37. The top five (5) General Fund expenditures for the month of September are listed below:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Caruso & Sons	Barberry Road Resurfacing	\$15,600.00
MEIT	Monthly Health Insurance Benefits for FT Employees	\$15,178.38
Babst Calland	Monthly Legal Services	\$12,549.45
Gateway Engineers	Monthly Engineering Services*	\$9,542.40
MRM Trust	Quarterly Workers Compensation Pymt	\$7,170.62
* \$5,443.25 Reimbursable		

Bank Account Balances

Account	General Fund	Capital Reserve	Park Fund	Public Landscape	Liquid Fuels	Payroll
Balance	\$2,061,585.50	\$213,463.07	\$16,642.70	\$9,090.05	\$144,651.09	\$2,743.27

Attachment B

Borough of Sewickley Heights
Summary of Real Estate Taxes Due

September 21, 2020

Due by Year

2018	\$454.36
2019	\$12,831.45
Total	\$13,285.81

Itemized Statement of Real Estate Taxes Due by Year and Owner

2018	Tarasi, Louis	\$454.36	
			<u>\$454.36</u>
2019	Holte, Mark	\$6,050.00	
	Scragg, Paul	\$4,504.83	
	Siciliano, Michele	\$1,822.26	
	Tarasi, Louis	\$454.36	
			<u>\$12,831.45</u>

BOROUGH OF SEWICKLEY HEIGHTS
Monthly Bill Sheet
As of September 30, 2020

Date	Vendor	Amount
08/14/2020	ALEPPO TOWNSHIP AUTHORITY WATER ACCOUNT	225.00
05/01/2020	AMAZON CAPITAL SERVICES	43.21
08/04/2020	AMAZON CAPITAL SERVICES	28.00
08/11/2020	AMAZON CAPITAL SERVICES	99.98
08/12/2020	AMAZON CAPITAL SERVICES	32.25
08/13/2020	AMAZON CAPITAL SERVICES	157.29
08/14/2020	ARAMARK UNIFORM SERVICES	154.42
08/14/2020	BABST CALLAND	12,549.45
08/14/2020	COLUMBIA GAS 101542710010000	20.00
08/14/2020	COLUMBIA GAS 101542710010000	55.64
08/14/2020	CRYSTAL SPRINGS	33.74
08/14/2020	DRAGUN'S LANDSCAPE SUPPLY	82.00
08/14/2020	FIRST COMMONWEALTH BANK 0159	66.65
08/14/2020	GATEWAY ENGINEERS INC, THE	858.75
08/14/2020	GATEWAY ENGINEERS INC, THE	65.00
08/14/2020	GATEWAY ENGINEERS INC, THE	65.00
08/15/2020	GATEWAY ENGINEERS INC, THE	311.50
08/17/2020	GATEWAY ENGINEERS INC, THE	311.50
08/17/2020	GATEWAY ENGINEERS INC, THE	487.72
08/18/2020	GATEWAY ENGINEERS INC, THE	130.00
08/18/2020	GATEWAY ENGINEERS INC, THE	1,137.00
08/19/2020	GATEWAY ENGINEERS INC, THE	65.00
08/20/2020	GATEWAY ENGINEERS INC, THE	241.75
08/20/2020	GATEWAY ENGINEERS INC, THE	158.00
08/20/2020	GATEWAY ENGINEERS INC, THE	294.00
08/20/2020	GATEWAY ENGINEERS INC, THE	1,347.50
08/20/2020	GATEWAY ENGINEERS INC, THE	94.00
08/21/2020	GATEWAY ENGINEERS INC, THE	97.50
08/24/2020	GATEWAY ENGINEERS INC, THE SEO	964.18
08/25/2020	GATEWAY ENGINEERS INC, THE SEO	585.00
08/26/2020	GATEWAY ENGINEERS INC, THE SEO	1,180.00
08/26/2020	GATEWAY ENGINEERS INC, THE SEO	227.50
08/28/2020	GATEWAY ENGINEERS INC, THE SEO	292.50
08/28/2020	GATEWAY ENGINEERS INC, THE SEO	46.50
08/29/2020	GATEWAY ENGINEERS INC, THE SEO	582.50
08/31/2020	GUARDIAN PROTECTION SERVICES	78.56
08/31/2020	INCOM SUPPLY OF PITTSBURGH INC 7116	11.69
08/31/2020	INCOM SUPPLY OF PITTSBURGH INC 7116	17.09
09/01/2020	JENLOR INTEGRATIONS LLC	610.80
08/31/2020	JORDAN TAX SERVICE INC	480.97
08/31/2020	KAPP COMMUNICATIONS INC	643.09

8/31/2020	MEIT - EMPLOYEE HEALTH INSURANCE	15,178.38
08/31/2020	MR SCOTT SCHOBBER - ESCROW REFUND	46.00
08/31/2020	MRM TRUST WORKERS COMP FUND 136	7,170.62
09/01/2020	NORTH EASTERN UNIFORMS	225.92
09/01/2020	NORTH EASTERN UNIFORMS	20.95
09/01/2020	PETER J. CARUSO & SONS, INC.	15,600.00
09/01/2020	PITTSBURGH POST GAZETTE	1,299.60
09/01/2020	QUADIENT	265.85
09/01/2020	QUAKER VALLEY COG	500.00
09/02/2020	ROBINSON CAR WASH & DETAILING	136.00
09/04/2020	ROBINSONS HOME AND GARDEN 739607	98.85
09/04/2020	SEWICKLEY CONSTRUCTION PRODUCTS INC	251.84
09/04/2020	SEWICKLEY WATER AUTHORITY 1354-0	42.70
09/04/2020	SEWICKLEY WATER AUTHORITY 1484-0	442.50
09/04/2020	SEWICKLEY WATER AUTHORITY 1485-0	50.12
09/04/2020	SINDA DIANZUMBA - REAL ESTATE REFUND	1,281.21
09/04/2020	STANDARD INSURANCE	469.79
09/04/2020	STATION AUTO PARTS 13610	27.65
09/04/2020	STATION AUTO PARTS 13610	42.19
09/04/2020	STRASSBURGER MCKENNA GUTNICK & GEFSKY	294.00
09/04/2020	URBAN DESIGN ASSOCIATES	462.00
09/08/2020	VERIZON (FHNC Phone) 412 741-7536 397 99Y	71.63
09/08/2020	VERIZON (Boro Phone) 412 741-5119 116 21Y	739.81
09/08/2020	VERIZON (Garage Phone) 412 741-0203 395 04Y	9.69
09/08/2020	VERIZON FIOS	132.68
09/08/2020	VERIZON FIOS	199.99
09/09/2020	VERIZON WIRELESS 802554358-00001	189.66
09/11/2020	WELLS FARGO FINANCIAL LEASING	149.51
	TOTAL	\$ 70,331.37

BOROUGH OF SEWICKLEY HEIGHTS

MONTHLY BALANCE SHEET

As of August 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100.00 Cash	-344,004.51
111.100 First National GENERAL 8756	2,322,611.71
112.000 First National PAYROLL	-67,466.00
113.000 First National CAPITAL	172,064.31
114.000 First National PARK	218.41
115.000 Investments	0.00
116.000 First National LIQUID FUELS	144,651.00
Total Bank Accounts	\$2,228,075.00
Accounts Receivable	
120.00 Accounts Receivable	7,331.71
Total Accounts Receivable	\$7,331.71
Other Current Assets	
126.000 Audit-Accts Receivable	87,048.81
138.00 Due from Subdividers	
138.030 Due from Residents-SEO Activity	5,693.21
Total 138.00 Due from Subdividers	5,693.21
140.00 Real Estate Tax Receivable	
140.010 R.E. Tax Receivable-Cur. Yr.	14,001.31
141.010 R.E. Tax Receivable-Prior Yr.	21,581.71
142.010 R.E. Tax Receivable--Del. Yr.	0.00
143.010 R.E. Tax Receivable--Penalties	3,578.31
Total 140.00 Real Estate Tax Receivable	39,161.41
149.000 Undeposited Funds	1,521.00
153.000 Receivable Escrow Accounts	-966.71
155.00 Prepaid Items	65,041.51
Total Other Current Assets	\$197,499.41
Total Current Assets	\$2,432,906.11
TOTAL ASSETS	\$2,432,906.11

BOROUGH OF SEWICKLEY HEIGHTS

MONTHLY BALANCE SHEET

As of August 31, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$ -270,664.31
Other Current Liabilities	
200.01 Audit Acct Payable	32,571.21
201.000 Audit--Accts Payable	290,928.61
202.000 Auditor Accounts Payable	0.00
204.000 Auditor Accrued Payroll	0.00
210.00 Payroll Current Liabilities	2,445.80
230.000 Deferred Revenue (Audit)	39,141.41
230.100 Due to/from General Fund	0.00
230.200 Due to/from Other Funds	0.00
239.000 Payroll Suspense	191,337.21
240.000 Accrued Liabilities	0.00
252.00 Taxes/Fees Collected in Advance	
252.001 Insurance Settlements Payable	0.00
252.002 CD - Interest Payable	0.00
252.006 Receipts/fees to be refunded	-165.00
252.100 Commission collected--Del RETax	50.00
Total 252.00 Taxes/Fees Collected in Advance	-115.00
253.00 Escrow Accounts	34,894.50
254.000 SEO Escrow Accounts	25,705.20
259.200 T.A.N. Payable	0.00
282.100 Contributions from Residents	-35,296.11
492.400 Transfer to Capital Projects	0.00
Total Other Current Liabilities	\$581,612.91
Total Current Liabilities	\$310,948.61
Total Liabilities	\$310,948.61
Equity	\$2,121,957.50
TOTAL LIABILITIES AND EQUITY	\$2,432,906.11

Attachment C

REGULAR MEETING OF BOROUGH COUNCIL, BOROUGH OF SEWICKLEY HEIGHTS,
ALLEGHENY COUNTY, PENNSYLVANIA, HELD ON MONDAY, AUGUST 17, 2020,
VIA ZOOM DUE TO THE COVID-19 GLOBAL PANDEMIC

The meeting was called to order by President Hundley at 4:30 p.m.

Present via zoom were Council Members Sirianni, Kinney, McCargo, and Means; Mayor Oliver; Assistant Solicitor Golfieri; and Manager/Secretary Stringent.

Visitors present via zoom were Mrs. Terri Fetterolf, 528 Scaife Road; and Dr. Verna Corey, 895 Blackburn Road.

Council President Hundley announced that Borough Council held an Executive Session on Monday August 3, 2020 at 4:30 p.m. to discuss legal and personnel matters.

Council President Hundley made an announcement regarding the Borough's public meeting procedures during the COVID-19 Global Pandemic.

Council President Hundley opened the meeting for comments from the public on matters on the agenda.

Mrs. Fetterolf asked questions regarding legal bills, and the Manager's Report.

Motion by Mr. McCargo, seconded by Mr. Means, to approve the Consent Agenda to include the Accounts Payable Report, the Balance Sheet, the minutes from Borough Council's July 20, 2020 Regular Meeting, the Mayor Report, and the Manager Report, was unanimously approved.

Motion by Mr. McCargo, seconded by Mr. Kinney, to approve Certificates of Appropriateness, for historical purposes only, for the following proposals, based on the recommendation of the HARB, was approved with one abstention by Mr. Means:

- a. Ms. Lisa Buchser, 505 Scaife Road – Deck Restoration
- b. Mr. John Means, 1 Pink House Lane – Tree Removal/Landscape Plan
- c. Mr. Paul Heffernan, 319 Scaife Road – Tree Removal

Motion by Mr. Means, seconded by Mr. McCargo, to approve the entry pillar, gate, and wall elements of the Outdoor Master Plan as submitted by Mr. Anthony Roppa, 1850 Glen Mitchell Road on the recommendation of the HARB, was unanimously approved.

Motion by Mr. McCargo, seconded by Mr. Means, to award the 2020 Roadway Seal Coating Program contract for the Base Bid of Persimmon Road and the Alternate Bid of Quaker Hollow Road to Russell Standard, in the amount of \$50,546, was unanimously approved.

Council President Hundley made the following public announcements:

The next HARB meeting is scheduled for Thursday, September 17, 2020 at 4:15 p.m.

The next Regular Meeting of the Borough Council will be held on Monday, September 21, 2020 at 4:30 p.m.

Borough Council then reviewed the following Items for Discussion:

- August 15, 2020 Glass Recycling Event Review
- Update Re. State/County/Borough Roadway Projects
 - Detour Signage
 - Pink House Bridge Design
- Allegheny County Coronavirus Relief Fund Update

Council President Hundley then opened the meeting for public comment on matters not included on the agenda.

Mrs. Fetterolf asked questions regarding the Borough's regulation of temporary and political signage.

There being no further comment, Council President Hundley announced that Borough Council will now temporarily adjourn for a separate meeting in Executive Session for purposes of discussing certain legal matters. No official action will be taken during this Executive Session. The matters discussed, and the materials provided in this meeting are confidential, and Members of Council and Mayor agree, by their attendance, that they will keep such matters and materials confidential.

Council adjourned into Executive Session at 5:13 p.m. and reconvened the meeting at 5:50 p.m.

There being no further business, the meeting adjourned at 5:50 pm.



Secretary

President of Council

Attachment D

**BOROUGH OF SEWICKLEY HEIGHTS
POLICE DEPARTMENT**

**MAYOR'S REPORT
September 15, 2020**

	<u>2020</u>	<u>August</u>	<u>Y - T - D</u>
Reports		77	530
Traffic citations issued		26	192
Borough Fines		\$541.55	\$2,161.53
State Fines		\$0.00	\$0.00

	<u>Car #7631</u>	<u>Car #7631</u>	<u>Car #7632</u>	<u>Car #7632</u>	<u>Month</u>	<u>Y-T-D</u>
	<u>2017 Explorer</u>	<u>Y - T - D</u>	<u>2019 Explorer</u>	<u>Y - T - D</u>	<u>Total</u>	<u>Total</u>
Maint. & repairs	\$0.00	\$564.90	\$0.00	\$0.00	\$0.00	\$564.90
Tires	\$0.00	\$1,531.99	\$0.00	\$0.00	\$0.00	\$1,531.99
Insurance	\$55.41	\$443.28	\$0.00	\$0.00	\$55.41	\$443.28
Gasoline	\$1,038.41	\$8,186.33	\$31.92	\$705.80	\$1,070.33	\$8,892.13
TOTAL COSTS	\$1,093.82	\$10,726.50	\$31.92	\$705.80	\$1,125.74	\$11,432.30

<u>Month miles</u>	<u>Odometer</u>	<u>Month Miles</u>	<u>Odometer</u>
6,143	144,335	268	14,014

MILEAGE

Attachment E

**BOROUGH OF SEWICKLEY HEIGHTS
MANAGER'S AUGUST REPORT
September 21, 2020**

MAYOR AND COUNCIL:

POLICE DEPARTMENT

Seventy-seven reports were made and investigated in August, plus twenty-six traffic citations, twenty-three warnings and 341 vacant house checks. The Department responded to eighteen requests for assistance (three from the ambulance authority, ten from residents, one from the fire department and four from neighboring departments); three reports of suspicious persons, two traffic complaints, four traffic stops, one disabled vehicle, three suspicious vehicles and four reports of open/unsecured doors. The Department investigated thirteen reports of hazardous conditions, two utility complaints, one report each of theft and trespassing, three domestics, one noise complaint, one motor vehicle theft, one animal complaint, two dog complaints and four miscellaneous reports. Eight alarms and one panic alarm were received, all false.

HEALTH DEPARTMENT

There were sixteen confirmed cases of COVID-19 in the Borough as of September 14, 2020.

FIRE DEPARTMENT

Four false alarms were received.

BUILDING PERMITS

There were three permits issued in August.

9-2020	James Rogers	Swimming pool, 96 Pink House Lane
10-2020	Thomas Helbling	Fencing, 105 Lee Road
12-2020	Phil & Sandra Hundley	Kitchen addition, 275 Scaife Road



Borough Manager

Borough of Sewickley Heights
Attn: Katie Stringent
Borough Manager
238 Country Club Drive
Sewickley, PA 15143

September 8, 2020

Non-Litigation Matters

INVOICE	MATTER NUMBER	MATTER DESCRIPTION	ACCOUNT ACTIVITY	AMOUNT
1294156	05417-0001000	General Matters	Professional Fees Costs	\$ 3,222.00 \$ - \$ 3,222.00
1294157	05417-0001002	Subdivision and Land Development Matters	Professional Fees Costs	\$ 78.00 \$ - \$ 78.00
1294158	05417-0001003	Zoning Matters	Professional Fees Costs	\$ 78.00 \$ - \$ 78.00
1294101	05417-0001004	Septic System Matters	Professional Fees Costs	\$ 285.00 \$ - \$ 285.00
1294102	05417-0001006	Historic District Ordinance	Professional Fees Costs	\$ 588.00 \$ 244.54 \$ 832.54
1294103	05417-0001012	Fern Hollow Nature Center	Professional Fees Costs	\$ 409.50 \$ - \$ 409.50
1294104	05417-0001029	Right to Know Act	Professional Fees Costs	\$ 900.00 \$ 108.35 \$ 1,008.35
1294159	05417-0001041	Pre-Development Project Staff Meetings	Professional Fees Costs	\$ 162.00 \$ - \$ 162.00

INVOICE	MATTER NUMBER	MATTER DESCRIPTION	ACCOUNT ACTIVITY	AMOUNT
1294105	05417-0001051	Landscaping and Tree Management Matters	Professional Fees Costs	\$ 1,557.00 \$ - <u>\$ 1,557.00</u>
1294106	05417-0001055	Greer Claim, 297 Merriman Road	Professional Fees Costs	\$ 39.00 \$ - <u>\$ 39.00</u>
1294107	05417-0001069	Wilpen Hall Zoning Matters	Professional Fees Costs	\$ 175.50 \$ - <u>\$ 175.50</u>
1294108	05417-0001080	Salt Shed License	Professional Fees Costs	\$ 78.00 \$ - <u>\$ 78.00</u>
1294109	05417-0001083	Fetterolf - US Attorney Investigation	Professional Fees Costs	\$ 409.50 \$ - <u>\$ 409.50</u>
1294110	05417-0001084	US Attorney Investigation Documents Only	Professional Fees Costs	\$ 198.75 \$ - <u>\$ 198.75</u>
1294111	05417-0001101	Municipal Claim for 3 Quarry Road	Professional Fees Costs	\$ 576.00 \$ - <u>\$ 576.00</u>
1294113	05417-0001104	Rose Farm Zoning Matter	Professional Fees Costs	\$ 2,613.00 \$ - <u>\$ 2,613.00</u>

Total for Non-Litigation Matters August 2020 \$11,722.14

INVOICE	MATTER NUMBER	MATTER DESCRIPTION	ACCOUNT ACTIVITY	AMOUNT
<u>Litigation Matters</u>				
1294160	* 05417-0001088	Fetterolf Zoning Litigation Claim No. 4233212	Professional Fees Costs	\$ 5,158.00 \$ - \$ 5,158.00
1294112	05417-0001103	Fettrolf Zoning Matter Commonwealth Court Appeal	Professional Fees Costs	\$ 954.50 \$ (127.19) \$ 827.31
Total for Litigation Matters August 2020				\$ 5,985.31

*** To Be Invoiced To Carrier.**

**GATEWAY ENGINEERS**

100 MCMORRIS ROAD
PITTSBURGH, PA 15205-9401
412.921.4030 PHONE
855.634.9284 TOLL FREE
412.921.9960 FAX

GatewayEngineers.com

September 17, 2020
C-60000-2020

MEMO TO: Sewickley Heights Borough Council
Ms. Katie Stringent, Borough Manager/Planner
Mr. Denis Ranalli, Building Inspector
Ms. Laura Stone, Borough Solicitor
Ms. Alyssa Golfieri, Assistant Borough Solicitor

FROM: THE GATEWAY ENGINEERS, INC.
Mark W. Reidenbach, P.E., P.L.S., S.E.O., Borough Engineer
Bryan W. Flaugh, P.E., Borough Engineer

SUBJECT: Engineers Update for September 2020

PLAN REVIEWS & INSPECTIONS:**C-60000-2018 Wright Residence Road Bonding**

Gateway prepared a letter of recommendation for a road bonding amount in conjunction with the Wright residence construction in Edgeworth Borough. Heavy truck traffic will travel along Quaker Hollow Road, Backbone Road, and Persimmon Road. The road condition was videotaped by Gateway on April 12, 2018. Once construction is completed, post construction videotaping will be scheduled. *No further action has occurred on the project this month.*

C-60000-2018 Foxhill – ACCD Site Inspection

Gateway and the Borough will need to confirm if work is still occurring on-site. *No further action has occurred on the project this month.*

C-60339-0001 Wyche Residence Grading Permit (194 Merriman Road)

An updated construction schedule is requested to facilitate site inspections. *No further action has occurred on the project this month.*

C-60353-0002 Williams Residence (270 Merriman Road)

Project is to be delayed due to COVID-19. *No further action has occurred on the project this month.*

C-60363-0001 Volpe Residence (450 Backbone Road)

Gateway to continue periodic site inspections in conjunction with the Volpe pool project.

A FULL SERVICE CIVIL ENGINEERING FIRM

MUNICIPAL ENGINEERING • LAND DEVELOPMENT • SURVEYING • GIS MAPPING
LANDSCAPE ARCHITECTURE • STRUCTURAL ENGINEERING • TRAFFIC ENGINEERING
ENVIRONMENTAL / ECOLOGICAL • GEOTECHNICAL • INSPECTION / MATERIAL TESTING

MISSION STATEMENT

TO HELP OUR CLIENTS REACH A HIGHER
LEVEL OF SUCCESS THROUGH KNOWLEDGE,
EXPERIENCE AND RESPONSIVENESS

C-60363-0002 Volpe Residence Pool (450 Backbone Road)

A site inspection was performed on August 25th, 2020 and again September 9th, 2020. A site observation report was provided to the Borough Manager and Building Inspector. Gateway to follow-up with periodic site inspections.

C-60366-0000 Ditano Residence (808 Blackburn Road)

The site is lacking the plantings and vegetation that was part of the approved plan through HARB. Gateway to follow-up with periodic site inspections.

No further action has occurred on the project this month.

C-60373-0000 Stangert Residence (2 Thawmont Drive)

Revised plans and a comment response letter have not yet been received for the wall replacement project.

No further action has occurred on the project this month.

C-60374-0000 Smith Residence (538 Backbone Road)

A site inspection was performed on August 9th, 2020. A site observation report was provided to the Borough Manager and Building Inspector. Gateway to follow-up with periodic site inspections, the project is near completion and needs final restoration to be complete.

C-60382-0000 O'Brien Residence Garage Addition (253 Scaife Road)

A pre-construction meeting needs to be held prior to beginning construction.

No further action has occurred on the project this month.

C-60383-0000 Schober Residence Garage Addition (253 Scaife Road)

A pre-construction meeting was held on August 3rd, 2020. Gateway to follow-up with periodic site inspections.

C-60386-0000 Rodgers Residence (96 Pink House Lane)

Gateway will perform a final site inspection after final restoration/stabilization of the site.

No further action has occurred on the project this month.

ON-LOT SEPTIC PERMITS:

C-60151-2019 Rekaise Septic Permit Z110585 (9 Quarry Road)

Existing septic tank was converted to a holding tank. Applicant has stated they would like to investigate a repair of the existing absorption area. Applicant is to submit quarterly pumping receipts.

No further action has occurred on the project this month.

C-60151-2019 Quinn Septic Permit Z110584 (3 Quarry Road)

Existing combined septic tank was removed, and a new holding tank was installed. Applicant is to submit quarterly pumping receipts. Construction is completed and permit is ready for close-out.

No further action has occurred on the project this month.

C-60151-2020 General SEO Services

No-lien letter documentation was provided for the property transfer of 960 Blackburn Road.

Additional investigation of the on-lot septic system was performed for 521 Backbone Road. The homeowner is planning to perform some repairs to the components of the septic system.

C-60151-0001 Borough Building Septic Issue

Gateway is waiting for response from the Allegheny Country Club to discuss the project and present the sewage planning module.

No further action has occurred on the project this month.

C-60201-0001 Brianna Kline Septic Permit Z110579 (25 Wav Hollow Road)

Gateway met on-site with new property owner on October 6th, 2019 to field view the site and installed on-lot septic system. The applicant was advised that the system will need to run through a complete start up to verify compliance with the small flow permit requirements and system design. Follow-up inspections will be performed as indicated by the applicant.

No further action has occurred on the project this month.

C-60210-0006 Kronk Septic Permit Z110592 (148 Barberry Road)

The homeowner is coordinating with the contractor to modify the existing drip dispersal system. Gateway to inspect during construction activities.

C-60329-0001 Recker Residence Septic Permit Z110566 & Z110576(477 Scaife Road)

Applicant to provide additional information on what is to occur with the site.

No further action has occurred on the project this month.

C-60353-0001 Williams Septic Permit Z110575 (270 Merriman Road)

System design is approved project is to be delayed due to COVID-19.

No further action has occurred on the project this month.

C-60360 John Greer (297 Merriman Road)

Assisting the Borough as necessary or requested.

No further action has occurred on the project this month.

C-60368-0001 PNC Bank Septic Permit Z110569 (881 Blackburn Road)

Applicant is awaiting approval from PaDEP for a stream discharge on-lot septic system. The real estate agent representing the estate reached out to start discussion of potential transfer of property. Gateway to follow-up with the Borough Manager to discuss.

C-60369-0001 Malkin Septic Permit Z110567 (862 Blackburn Road)

Repairs to the system were made. SEO to follow-up with applicant to confirm system functionality.

No further action has occurred on the project this month.

C-60370-0001 Chappell Septic Permit (6 Farmhill Road)

The applicant plans to replace the existing septic tanks and distribution box and protect the reserve on-lot septic absorption area for future replacement. Gateway is awaiting construction schedule from the contractor for inspection.

C-60375-0000 Means On-Lot Septic Permit (22-24 Lanes End)

The applicant has retained an engineer to design and permit a stream discharge septic disposal system.
No further action has occurred on the project this month.

C-60376-0000 Oliver Septic Permit Z110578 (334 Scaife Road)

An updated schedule for on-lot septic system installation is needed from the applicant.
No further action has occurred on the project this month.

C-60377-0000 Follet Septic Permit Z110580 (2 Farmhill Road)

The replacement drip dispersal on-lot septic system was replaced and inspected by Gateway. Construction is completed and the permit is ready for close-out.

C-60378-0000 Moore Septic Permit Z110582 (4 Quarry Road)

Existing combined septic tank was removed, and a new holding tank was installed. Applicant is to submit quarterly pumping receipts. Construction is completed and permit is ready for close-out.
No further action has occurred on the project this month.

C-60384-0000 Riley Septic Permit Z110588 (390 Ferry Road)

Soil testing was performed on May 27th, 2020 with Andrasko & Associates, soil scientist. A replacement on-lot septic area was located upslope of the current residence. The applicant is to field survey the replacement area location to confirm setbacks are met on the parcel exterior boundary.
No further action has occurred on the project this month.

C-60385-0000 Brooks Septic Permit Z110590 (117 Country Club Road)

Existing septic tank and portions of the house lateral were replaced. Construction is completed and permit is ready for close-out.
No further action has occurred on the project this month.

C-60387-0000 Machatzke Septic Permit Z110591 (321 Scaife Road)

The septic tank and distribution box were located and repaired, and a hydrologic load test was performed on the existing system. The system performed adequately and the access cover to the tank and distribution box were repaired. Construction is complete and permit is ready for close-out.
No further action has occurred on the project this month.

C-60388-0000 Buchser Septic Permit Z110589 (505 Scaife Road)

The existing distribution box and septic tank will be repaired to make non-malfunctioning. Reserve area soils test id planned for October 22nd, 2020.

BOROUGH PROJECTS:

C-60290-2020 Road Program

Russell Standard has started work on September 17, 2020.

C-60379-0001 Quarry Road Sanitary Sewer Design

Continuing work on Sewage Planning Module.
No further action has occurred on the project this month.



gatewayengineers.com

C-60379-0002 Quarry Road Sewage Facilities Planning Module
Continuing work on the Sewage Planning Module.

\\pghpanzura01\corpdata\Projects\60000 Sewickley Heights\60000 - 60999 General\2020 Engineers Reports\9 - September\September 2020.docx

DENIS RANALLI
2555 Ashwood Court
Freedom PA 15042
724-612-8616
August 31, 2020

RE: Monthly Report Update, Building Code Official
Sewickley Heights Borough
Month of August, 2020

Permit Status Report: Attached

Number of Inspections Conducted: (2)

Permits Final & Complete: (0)

Plan & Code Submittal Reviews: (1)

1. Buchser, 505 Scaife Rd, Deck Structural Submittals
2. Braksick, 515 Spanish Tract Rd., Renovations

Other:

Respectfully Submitted,

Denis Ranalli
Denis Ranalli
Building Code Official

Public Works - Work Report July 2020

Administration

Regular discussion with Borough manager on ongoing and upcoming work
Review engineers marketing package and visit sites
Site visits to review Caruso Paving work
Successful Glass Recycling event - 1600lbs collected
GIS work for Borough manager

Roads

Support to Caruso during microseal operation on Backbone Rd
Blow debris off of low traffic roads - Stonedale, Pink House, Way Hollow
Chip brush and remove logs from County roads
Complete herbicide application along historical walls
Add soil/seed/mulch along wall repair on Markfield property
Continue mowing ROW and hand trimming guiderail on Boro and County Rds
Clean up dumped material on Hunt Rd
Kept roads and catch basins open prior to and following storm events
Vegetation maintenance along Country Club Rd where County installed stone
Seed and mulched various spots on Borough roads
Discuss Maintenance Agreement with PennDOT for ROW mowing

Grounds/Facilities

Solicit estimate for replacement lighting at PW shop
Maintenance to FHNC driveway
Continue mowing maintained lawn areas in Park and at FHNC
Continued shutter restoration

Fleet/Equipment

Repairs to 3930 tractor
Routine services on Police vehicles
Regular equipment maintenance - brakes, oil, air filters
Meet with Highway Equipment, CAT, and Walsh Equip. reps to discuss Backhoe

Resident Services

Call with Welges to discuss Emergency Management in the Borough
Collect and haul glass to CAP in McKees Rocks
Visit Mohn property to discuss tree health and proposed removals
Chipping - Snyder, Jahdi

Park

Empty trash and provide dog waste bags for users
Maintained open road and trails for passive use
Clear trails as needed - Mow grass trails and clear debris
Collect Gypsy Moth traps for annual tracking of male moths and disseminate report